

CITY OF SIKESTON, MISSOURI
JOB DESCRIPTION

Job Title: Groundskeeper

Entry Grade: Seasonal

Department: Public Works

FLSA Status: Eligible

ACKNOWLEDGED
BY INITIALING

_____ **Supervision Received:** Work performed under the direction of leadman or supervisor or his designee.

_____ **Supervision Exercised:** None, or as assigned.

_____ **Responsibilities:** Performs general and semi-skilled groundskeeping and maintenance duties for properties owned by the LCRA and other tasks as assigned.

_____ **Essential Functions of Job:** Receives daily assignments to maintain grounds according to weather and schedule. Ability to perform work out-of-doors in direct sunlight with temperatures up to exceeding 100 F; ability to sit, stand, crawl, kneel, twist, stoop, and climb for extended periods of time; ability to pull, push, lift and/or carry objects up to 80 lbs.; ability to use and/or operate hand-held and motorized tools or machinery; ability to understand and follow oral and written instructions. Ability to hear standard equipment alarms (buzzers, beepers, etc.). Ability to complete written reports as assigned. Must possess ability to work in an environment containing dust, pollen and chemicals, such as, but not limited to pesticides and herbicides.

_____ **Knowledge, Skills and Other Job Requirements:** General knowledge of landscaping techniques and nursery practices. Must be able to read and comprehend written instructions. Must be at least 16 years of age. Must be able to work irregular hours. Must exhibit tact and courtesy when dealing with general public and co-workers.

_____ **Equipment Used or Operated:** General hand tools, power tools, and motorized equipment such as mowers and weed eaters.

_____ **Employment Preconditions:** Applicant shall be required to submit to drug and alcohol screening at any time during employment.

The undersigned, before assignment to an employment position as described in the foregoing job description, herewith, acknowledges he/she has read said job descriptions and each subpart thereof and consents to its content. Additionally, applicant indicates his/her consent to any testing provided for in the written job description and authorizes the City of Sikeston to conduct background checks, such as, but not limited to, prior employment, driving violation and criminal histories, as may be required for said position.

Applicant

Date