

TENTATIVE AGENDA

REGULAR CITY COUNCIL MEETING
CLINTON BUILDING
501 CAMPANELLA DRIVE

Monday, October 26, 2020
5:00 P.M.

- I. CALL TO ORDER
- II. RECORD OF ATTENDANCE
- III. OPENING PRAYER
- IV. PLEDGE OF ALLEGIANCE
- V. ITEMS OF BUSINESS
 - A. Award Domestic Violence Surcharge Funding
 - B. Authorize Lease of New Postage Machine
 - C. 1st Reading, Bill #6209, Request to Rezone South Ridge Estates, 23rd Addition, from "AG" Agricultural to "R-1" Single Family Residential
 - D. 1st Reading, Bill #6210, Request to Approve Proposed Subdivision, South Ridge Estates, 23rd Addition
 - E. Authorization to Purchase DPS Vehicles
 - F. Approve Engineering Services for Design & Inspection of Infrastructure Improvements for South Industrial Park
 - G. Other Items As May Be Determined During the Course of the Meeting
- VI. ADJOURNMENT INTO EXECUTIVE SESSION

6.10.021(21) Records that identify the configuration of components or the operation of a computer, computer system, computer network, or telecommunications network, and would allow unauthorized access to or unlawful disruption of a computer, computer system, computer network, or telecommunications network of a public governmental body.
- VII. ADJOURNMENT

Dated this 21st day of October 2020

Rhonda Council

Rhonda Council, City Clerk

Council Letter

Council Letter: 20-10-26

Originating Department: Department of Governmental Services

To the Mayor and City Council:

Subject: Award of 2021 Domestic Violence Surcharge Shelter Funding

Attachments:
House of Refuge Proposed Funding Source

Action Options:

1. Authorize calendar year 2021 funding in an amount not to exceed \$8,000 to the House of Refuge Domestic Violence Shelter;
2. Other actions as Council may deem appropriate.

Background:
In 2002, the State established a funding source for domestic violence abuse shelters. A \$4.00 Domestic Violence Shelter Surcharge was placed on all municipal court convictions. These funds are retained by the City and distributed via an application process to domestic violence shelters serving the municipality.

On October 14, 2020 the House of Refuge for Abused and Battered Women submitted an application for funding in the amount of \$8,000. This amount would be distributed on a monthly basis during calendar year 2021. Their application meets all municipal requirements, and if Sikeston's municipal court caseload remains at current levels, at least \$5,000 in domestic violence shelter surcharge fees should be generated.

Staff is seeking Council award of calendar year 2021 funding, in an amount not to exceed \$8,000, to the House of Refuge for Abused and Battered Women.

House of Refuge, Sikeston

Proposed Funding Sources 2021

Source of Income	Funding Source	Funding Type	Amount	Percentage
VOCA	Federal Grant	Cash	\$147,000.00	41%
DVSS	Federal/State Grant	Cash	\$104,000.00	29%
VAWA	State Grant	Cash	\$6,550.00	2%
County M&D Fees	Court Fees	Cash	\$9,600.00	3%
City M&D Fees	Court Fees	Cash	\$5,000.00	1%
United Way	Local Grant	Cash	\$1,000.00	0%
Fundraiser/ Contributions	Donations	Cash	\$80,000.00	23%
Interest Income	Interest	Cash	\$1,600.00	0%
Total Income			\$354,750.00	100%

Council Letter

Date of Meeting: 20-10-26

Originating Department: Governmental Services

To the Mayor and City Council:

Subject: Lease of Mail Processing System

Action Options:

1. 5-year lease for mailing system, meter and all maintenance to Pitney Bowes for \$291.28 per month.
2. Other action as deemed appropriate

Background:

The City is currently leasing from Pitney-Bowes a Connect+ 1000 Series mailing system at \$250.07 per month. Acquired in 2015 with a 5-year term, this equipment will be out of contract December 30, 2020. Because of the age of the equipment, we will be required to upgrade to a newer postage machine with the latest technology. This system serves all departments of the City and processes approximately 28,000 pieces of outgoing mail annually.

Pitney Bowes has sent a proposal for their SendPro P1000, which is an updated version of our current machine, for \$291.28 per month over a 5-year term (\$17,476.80). This includes all equipment, maintenance and software support. Even though our contract expires in December, we can still obtain the new equipment any time prior to that and just finish paying off the remaining balance on the old machine while utilizing the new one.

Pitney Bowes only competitor is Quadiant (formally Neopost) and their reviews have not been favorable compared to Pitney Bowes.

The City has used Pitney-Bowes for over 20 years and we're very familiar with their products and services. Based on this information, staff would like to continue doing business with Pitney-Bowes by leasing their SendPro P1000 postage machine for a 5-year term at \$291.28 a month. The new contract will go into effect once our old contract expires on December 30th.

Footnote: Pitney Bowes offers an add-on to this machine called Send Suite Tracking. This feature allows a person to scan incoming packages and obtain a signature as well as track outgoing packages to ensure they have been delivered. This information can be viewed via an app on your computer. This may be something to consider for a future additional purchase to take the place of our paper log we currently use to confirm incoming deliveries.

Council Letter

Date of Meeting: 20-10-26

Originating Department: Department of Community Development

To the Mayor and City Council:

Subject: 1st Reading, Bill # 6209, Authorization to Rezone from AG to R-1

Attachment(s):

1. Bill # 6209
2. Plat

Action Options:

1. 1st Reading and Briefing only. Council action will be requested on November 2, 2020.
2. Other action Council may deem appropriate

Background:

Staff received a request from Lambert Engineering on behalf of Four Corners Development to rezone a tract of land to be known as South Ridge Estates, 23rd Addition, which generally lies West of Huntress Dr and East of Valley Forge Dr, New Madrid County, Missouri from "AG" Agricultural to "R-1" Single Family Residential.

The Planning and Zoning committee met October 13, 2020 and passed a favorable recommendation to approve the rezoning request.

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6209 PROVIDING FOR THE REZONING FROM "AG" AGRICULTURAL TO "R-1" SINGLE FAMILY RESIDENTIAL THE FOLLOWING DESCRIBED REAL ESTATE TO-WIT: 7.35 ACRES, MORE OR LESS, WHICH GENERALLY LIES ALONG THE SOUTH SIDE OF BRUNT BLVD AND BETWEEN HUNTRESS DRIVE AND YELLOWSTONE DRIVE, NEW MADRID COUNTY, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall not be codified in the City Municipal Code.

SECTION II: The Planning and Zoning Commission met on October 13, 2020 and voted to approve the rezoning from "AG" Agricultural to "R-1" Single Family Residential the following described real estate to-wit: "A tract or parcel of land being a part of U.S.P.S. No. 643 and U.S.P.S. 1127, Township 26 North, range 14 East, New Madrid County, Missouri and being further descried by metes and bounds as follows: Beginning at the Northwest corner of Lot 1 in Block 1 of South Ridge Estates, 22nd Addition, to the City of Sikeston, New Madrid County, Missouri; thence S. 23°17'45" E. on and along the west line of South Ridge Estates 22nd Addition to the City of Sikeston, New Madrid County, Missouri a distance of 520.60 feet to the Southwest corner of Lot 5 in Block 1 of South Ridge Estates, 22nd Addition to the City of Sikeston, New Madrid County, Missouri; thence S. 65°33'09" W. on and along the North R/W line of U.S. Highway 60 a distance of 676.48 feet to the East line of Hospitality Subdivision, 3rd Addition to the City of Sikeston, New Madrid County, Missouri; thence N. 09°54'50" W. on and along the East line of Hospitality Subdivision, 3rd Addition to the City of Sikeston, New Madrid County, Missouri a distance of 549.42 feet to the South R/W line of Brunt Boulevard; thence Northeasterly on and along the South R/W line of Brunt Boulevard and a curve to the left having a radius of 560.00 feet a length of 109.30 feet; thence N. 65°28'59" E. continuing on and along the South R/W line of Brunt Boulevard a distance of 440.68 feet to the point of beginning. Containing in all 7.35 acres, more or less. Subject to all easements, if any, affecting the same."

SECTION III: A plat of said real estate is marked as Exhibit "A" attached hereto and incorporated by reference.

SECTION IV: The above tract of land is hereby rezoned from "AG" Agricultural to "R-1" Single Family Residential.

SECTION V: General Repealer Section: Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION VI: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VII: Record of Passage

- A. Bill Number 6209 was introduced and read the first time this 26th day of October 2020.
- B. Bill Number 6209 was read the second time and discussed on this 2nd day of November 2020 and was voted as follows:

Self _____, Evans _____, Settles _____,
 Merideth _____, Sparks _____, Williams _____,
 and Burch _____

thereby being _____, and becoming ordinance 6209.

- C. Ordinance 6209 shall be in full force and effect from and after December 2, 2020.

Steven Burch, Mayor

Approved as to form
Tabatha Thurman, City Counselor

Seal / Attest:

Rhonda Council, City Clerk

Exhibit "A"

SOUTH RIDGE ESTATES, 23RD ADDITION
TO THE CITY OF SEBESTON, NEW MADRID COUNTY, MISSOURI

DEDICATION:

ACKNOWLEDGEMENT:

ACCEPTANCE:

ZONING:

CERTIFICATION:

RECORDED:

LABBERT ENGINEERING & SURVEYING
122 North New Madrid Street
Silverton, Missouri 65901

SOUTH RIDGE ESTATES, 23RD ADDITION
City of Sebeston, New Madrid County, Missouri
Dedicated Subdivision Plat

09-21-2020
DP-1
20-7777

SCALE:
1"=100'

Graphic Scale:
0 10 20 30 40 50 60 70 80 90 100 (in feet)

Council Letter

Date of Meeting: 20-10-26

Originating Department: Department of Community Development

To the Mayor and City Council:

Subject: 1st Reading, Bill # 6210, Subdivision of South Ridge Estates, 23rd Addition

Attachment(s):

1. Bill # 6210
2. Plat

Action Options:

1. 1st Reading and Briefing only. Council action will be requested on November 2, 2020.
2. Other action Council may deem appropriate

Background:

Staff received a request from Lambert Engineering on behalf of Four Corners Development for the approval of a proposed subdivision (South Ridge Estates, 23rd Addition) which generally lies West of Huntress Dr and East of Valley Forge Dr, New Madrid County, Missouri.

The Planning and Zoning committee met October 13, 2020 and passed a favorable recommendation to approve the rezoning request.

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6210 PROVIDING FOR THE APPROVAL OF SUBDIVIDING A 7.35 ACRE TRACT OR PARCEL OF LAND BEING KNOWN AS SOUTH RIDGE ESTATES, 23RD ADDITION, WHICH GENERALLY LIES ALONG THE SOUTH SIDE OF BRUNT BLVD AND BETWEEN HUNTRESS DRIVE AND YELLOWSTONE DRIVE, NEW MADRID COUNTY, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall not be codified in the City Municipal Code.

SECTION II: The Planning and Zoning Commission met on October 13, 2020 and voted to approve the subdividing of a tract or parcel of land the plat of which is attached hereto, marked Exhibit "A" and incorporated by reference and legally described as follows and known as South Ridge Estates, 23rd Addition:

"A tract or parcel of land being a part of U.S.P.S. No. 643 and U.S.P.S. 1127, Township 26 North, range 14 East, New Madrid County, Missouri and being further described by metes and bounds as follows: Beginning at the Northwest corner of Lot 1 in Block 1 of South Ridge Estates, 22nd Addition, to the City of Sikeston, New Madrid County, Missouri; thence S. 23°17'45" E. on and along the west line of South Ridge Estates 22nd Addition to the City of Sikeston, New Madrid County, Missouri a distance of 520.60 feet to the Southwest corner of Lot 5 in Block 1 of South Ridge Estates, 22nd Addition to the City of Sikeston, New Madrid County, Missouri; thence S. 65°33'09" W. on and along the North R/W line of U.S. Highway 60 a distance of 676.48 feet to the East line of Hospitality Subdivision, 3rd Addition to the City of Sikeston, New Madrid County, Missouri; thence N. 09°54'50" W. on and along the East line of Hospitality Subdivision, 3rd Addition to the City of Sikeston, New Madrid County, Missouri a distance of 549.42 feet to the South R/W line of Brunt Boulevard; thence Northeasterly on and along the South R/W line of Brunt Boulevard and a curve to the left having a radius of 560.00 feet a length of 109.30 feet; thence N. 65°28'59" E. continuing on and along the South R/W line of Brunt Boulevard a distance of 440.68 feet to the point of beginning. Containing in all 7.35 acres, more or less. Subject to all easements, if any, affecting the same."

SECTION III: Said plat and subdivision is accepted and approved subject to full compliance with all applicable building and other codes and the stormwater management plan.

SECTION IV: General Repealer Section: Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION V: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VII: Record of Passage

- A. Bill Number 6210 was introduced and read the first time this 26th day of October 2020.
- B. Bill Number 6210 was read the second time and discussed on this 2nd day of November 2020 and was voted as follows:

Self _____, Evans _____, Settles _____,
 Merideth _____, Sparks _____, Williams _____,
 and Burch _____

thereby being _____, and becoming ordinance 6210.

- C. Ordinance 6210 shall be in full force and effect from and after December 2, 2020.

Steven Burch, Mayor

Approved as to form
Tabatha Thurman, City Counselor

Seal / Attest:

Rhonda Council, City Clerk

Exhibit "A"

SOUTH RIDGE ESTATES, 23RD ADDITION
TO THE CITY OF SEBERTON, NEW MADRID COUNTY, MISSOURI

DEDICATION:

ACKNOWLEDGEMENT:

ACCEPTANCE:

ZONING:

CERTIFICATION:

RECORDED:

SCALE:
1" = 100'

Graphic Scale:
(in feet)

LAMBERT ENGINEERING & SURVEYING
125 North New Madrid Street
Sturgeon, Missouri 65901

SOUTH RIDGE ESTATES, 23RD ADDITION
City of Seberton, New Madrid County, Missouri
Dedicated Subdivision Plat

DP-1
CML
20-7777

Council Letter

Date of Meeting: 20-10-26

Originating Department: Department of Public Safety

To the Mayor and City Council:

Subject:

Award Purchase of Three Used Highway Patrol Vehicles

Attachments:

1. Missouri State Highway Patrol Sales Invoice

Action Options:

1. Award Missouri State Highway Patrol Fleet Sales Invoice
2. Other action Council may deem appropriate.

Background:

The Department of Public Safety would like to purchase three (3) used 2018 Dodge Charger(s) AWD PPV's at a price of 18,950.00 each from the Missouri State Highway Patrol Fleet Sales Division and use remaining dollars to outfit them with necessary equipment.

MISSOURI STATE HIGHWAY PATROL
Fleet & Facilities Division
P.O. Box 568
Jefferson City, MO 65102
VEHICLE SALES INVOICE

Invoice Number:
 Page 1 of 1

Under provisions of 43.260 RSMo, the Missouri State Highway Patrol is authorized to sell the following used vehicles.

(1) Year and Make of Vehicle: 2018 Dodge Charger AWD Title Number: _____
 Serial Number: 2C3CDXKT3JH152499 P Number: 18032 Price: \$18,950.00
 Comments: _____

(2) Year and Make of Vehicle: 2018 Dodge Charger AWD Title Number: _____
 Serial Number: 2C3CDXKT6JH304002 P Number: 18294 Price: \$18,950.00
 Comments: _____

(3) Year and Make of Vehicle: 2018 Dodge Charger AWD Title Number: _____
 Serial Number: 2C3CDXKT4JH303995 P Number: G18329 Price: \$18,950.00
 Comments: _____

(4) Year and Make of Vehicle: _____ Title Number: _____
 Serial Number: _____ P Number: _____ Price: _____
 Comments: _____

(5) Year and Make of Vehicle: _____ Title Number: _____
 Serial Number: _____ P Number: _____ Price: _____
 Comments: _____

Agency: City of Sikeston DPS
 Address: _____

By: _____ Title: _____ Date: _____

Upon receipt of a check in the amount of \$56,850.00, payable to the Missouri State Highway Patrol, title(s) to the above identified vehicle(s) will be transferred to the above buyer. No guarantee on the used vehicle(s) is expressed or implied by the Missouri State Highway Patrol.

MISSOURI STATE HIGHWAY PATROL


 By

Fleet Control Coordinator
 Title

9/28/20
 Date

Council Letter

Date of Meeting: 20-10-26

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: Approve Engineering Services Consultant for Design & Inspection of Infrastructure Improvements for South Industrial Park

Action Options:

1. Approve Engineering Services Consultant
2. Other Action Council May Deem Necessary

Background:

Staff published a Request for Qualifications for engineering services for the possible design and inspection of infrastructure improvements for the South Industrial Park. With the assistance of Bootheel Regional Planning, four sets of qualifications were reviewed and scored by the professional Consulting Committee on Wednesday (10/7/20). Qualifications from Smith & Co. Engineers; Waters Engineering, Inc.; KLG Engineering, LLC; and Civil Engineering Associates, LLC were evaluated.

Waters Engineering was scored highest by the committee, and staff is seeking council approval to move forward with the selection of Waters Engineering of Sikeston for services on this project.