

**REGULAR CITY COUNCIL MEETING**  
**MONDAY, SEPTEMBER 9, 2019**

The regular Sikeston City Council meeting of September 9, 2019 was called to order at 5:00 p.m. in the City Council Chambers, located at 105 East Center, Sikeston. Present at the meeting were: Mayor Pro Tem Karen Evans and Councilmen Ryan Merideth, Brian Self, Gerald Settles, Brandon Sparks and Onethia Williams. Mayor Steven Burch was absent. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Tabatha Thurman, City Clerk Carroll Couch, City Treasurer Karen Bailey, Public Safety Director James McMillen, Public Works Director Jay Lancaster, Street Superintendent Brian Dial, Street Supervisor Darren Martin and Parks Director Dustin Care. Also present were Board of Municipal Utilities staff members Rick Landers and Jeff Winders and Historic Downtown Sikeston Director Lynn Lancaster.

**APPROVAL OF CITY COUNCIL MINUTES**

City Council minutes of July 29, August 5 and August 26, 2019 were presented for approval. Councilman Settles moved to approve the minutes as presented. Councilman Sparks seconded the motion and the following roll call vote was recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,  
Williams Aye, and Burch Absent, thereby being passed.

**ACCEPTANCE OF BOARD AND COMMISSION MINUTES**

None were presented.

**ADVISORY BOARD COUNCIL LIAISON REPORTS**

No reports were given.

**ITEMS OF BUSINESS**

**Boards and Commissions Appointments**

Councilman Self nominated James Beaird and Larry Wheatley for reappointment and Tim Mitchell and Robert Murphy for a first term on the Board of Appeals. The nominations were seconded by Councilman Merideth and the following roll call vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,  
Williams Aye, and Burch Absent, thereby being passed.

Councilman Sparks nominated Jon Gilmore for appointment to the Board of Municipal Utilities. The nomination was seconded by Councilman Settles and the following vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,  
Williams Aye, and Burch Absent, thereby being passed.

Councilman Settles nominated James Miller and Steve Matthews for reappointment to the Enhanced Enterprise Zone Board. The nomination was seconded by Councilman Merideth and the following vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,  
Williams Aye, and Burch Absent, thereby being passed.

Councilman Merideth nominated Tim Mitchell for a first term appointment to the Housing Authority Board of Commissioners and reappointed Alice Tharp as the Housing Authority Resident. The nomination was seconded by Councilman Sparks and the following vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,  
Williams Aye, and Burch Absent, thereby being passed.

Councilman Settles nominated Matt Drake for a first term appointment to the Industrial Development Authority Board. The nomination was seconded by Councilman Merideth and the following vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Nay, Evans Aye,  
Williams Aye, and Burch Absent, thereby being passed.

Councilman Sparks nominated Matthew Wright for reappointment and Clayton Driskill and Carrie Lape for first term appointments to the Land Clearance for Redevelopment Authority (LCRA) Commission. The nomination was seconded by Councilman Settles and the following vote recorded:

Sparks Aye, Merideth Abstain, Self Aye, Settles Aye, Evans Aye,  
Williams Aye, and Burch Absent, thereby being passed.

Councilman Merideth nominated Marcie Lawson, Jeff Hay and Wade Hamra for reappointment to the Park Board. The nomination was seconded by Councilman Sparks and the following vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,  
Williams Aye, and Burch Absent, thereby being passed.

Councilman Self nominated Kathy Teachout for reappointment to the Planning and Zoning Commission. The nominations were seconded by Councilwoman Williams. The following roll call vote was recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,  
Williams Aye, and Burch Absent, thereby being passed.

Councilman Settles nominated Ned Matthews, Nathan Cox and Gordon Jones for reappointment to the Public Safety Advisory Board. The nominations were seconded by Councilman Merideth and the following roll call vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,  
Williams Aye, and Burch Absent, thereby being passed.

Councilman Merideth nominated Andy Caton for reappointment and Crystal Stanislav and Carrie Anne Corso for a first term appointment to the Sikeston Pet & Animal Welfare Services

(PAWS) Advisory Board. The nomination was seconded by Councilwoman Williams and the following roll call vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,  
Williams Aye, and Burch Absent, thereby being passed.

Councilwoman Williams motioned to table the appointment to the Tax Increment Finance Commission (TIF). The motion was seconded by Councilman Merideth and the following roll call vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,  
Williams Aye, and Burch Absent, thereby being passed.

Councilman Self motioned to table the appointment to the Traffic Committee. The motion was seconded by Councilman Sparks and the following roll call vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,  
Williams Aye, and Burch Absent, thereby being passed.

Councilman Merideth nominated Michael Harris and Holly Greene for reappointment and Barb Collins and Scott Ezell to first terms on the SEMO University-Sikeston Campus Advisory Council. The motion was seconded by Councilman Settles and the following roll call vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,  
Williams Aye, and Burch Absent, thereby being passed.

#### Authorization to Purchase Computer Aided Dispatch (CAD) & Records Management Software (RMS for DPS)

The Department of Public Safety is requesting to purchase a new CAD (computer aided dispatch) and RMS (records management software). CAD is a method of dispatching emergency services assisted by computer. It can either be used to send messages to the emergency workers via a mobile data terminal (MDT) and/or used to store and retrieve data (i.e. radio logs, field interviews, client information, schedules, etc.). CAD systems may send text messages with call-for-service details to alphanumeric pagers or wireless telephony text services like SMS. The central idea is that persons in a dispatch center are able to easily view and understand the status of all units being dispatched. CAD provides displays and tools so that the dispatcher has an opportunity to handle calls-for-service as efficiently as possible. A records management system (RMS) is an agency-wide system that provides for the storage, retrieval, retention, manipulation, archiving, and viewing of information, records, documents, or files pertaining to law enforcement operations. RMS covers the entire life span of records development—from the initial generation to its completion. An effective RMS allows single entry of data, while supporting multiple reporting mechanisms.

The Department of Public Safety will have to pay CAPERS approximately \$80,868.00 in the current fiscal year to maintain our system. This fee includes a server maintenance fee as well as a system maintenance contract for October 2019 through October 2020. If approved to transition to OMNIGO, the quote provided to the Department is \$56,412.00 for the first year and then an approximate reoccurring fee of \$51,912.00/year for maintenance and upgrades. OMNIGO has also provided a separate quote for data conversion. The data conversion will

allow most of our records to be available in one program as opposed to maintaining multiple programs.

The data conversion quote is \$42,000.00. The data conversion payment is divided into two payments; 50% up front and then 50% at the completion of the conversion (6- 8 months for completion). DPS is asking for approval to proceed with the OMNIGO transition and the first half of the data conversion in this current fiscal year for a total of \$77,412.00. The money for the RMS and CAD is a budgeted item via our 911 systems budget. The \$77,412.00 for OMNIGO would be covered by the 911 budget if approved.

Councilman Self motioned to authorize the purchase of Computer Aided Dispatch (CAD) and Records Management Software (RMS) from OMNIGO in the amount of \$77,412.00. This amount includes the first year of maintenance and upgrades for \$56,412 and 50% of the data conversion quote for \$21,000. The motion was seconded by Councilman Settles and the following roll call vote was recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,  
Williams Aye, and Burch Absent, thereby being passed.

Update: Legion Park Fountain

Historic Downtown Sikeston wishes to proceed with the development of a fountain in Legion Park. The design drawings from the fountain components are complete, and Chris Lambert has completed the site plan.

To accommodate the project, the Sikeston Department of Public Works plans to remove and replace concrete, and the Board of Municipal Utilities will be providing water and sewer utilities to the site. In addition, BMU has agreed to allow the fountain to be water-to-waste so that no recirculation is required.

The current estimated costs include:

By Historic Downtown Sikeston

Concrete (Material Only)	\$4000
Trench Grate	\$10,500
Pipe/Fittings	\$1,500
Hydromatic Products	\$62,000
Hydromatic Drawings	\$5,500
Subtotal	\$83,500

Donated Services

Concrete Labor (DPW)  
Pipe Labor (BMU/DPW)  
Water/Sewer/Elec Supply (BMU)  
Site Plan (Lambert Eng)

If approved, work will begin this fall/winter with the anticipation that we would have the fountain in place for next spring of 2020.

Councilman Self motioned to proceed with the development of the fountain in Legion Park. The motion was seconded by Councilwoman Williams and the following roll call vote was recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,  
Williams Aye, and Burch Absent, thereby being passed.

Field Reservations/Fee Structure at Complex

Due to the high demand of travel ball teams requesting to use fields at specific times and requesting special accommodations, the Parks and Recreation Department is suggesting implementing a field rental policy and charging fees. This policy would not require teams to reserve fields for practice or pay a fee as the fields are always available on a first come/first serve basis. Instead this policy would require fields to be reserved and a fee paid if a team/group want to guarantee that a field is available for their use on a specific day at a specific time. In addition to reservations specific to practice, we are also proposing fees specifically for a Single Field Tournament and/or Multi Field tournament.

Councilman Sparks motioned to authorize field reservations and charge fees for the use of the baseball and softball fields at the Complex. The motion was seconded by Councilman Self and the following roll call vote was recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,  
Williams Aye, and Burch Absent, thereby being passed.

ADJOURNMENT

There being no further business before the City Council, Councilman Merideth moved to adjourn. The motion was seconded by Councilman Sparks and the following roll call vote was recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,  
Williams Aye, and Burch Absent, thereby being passed.

APPROVED:

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STEVEN BURCH, MAYOR

ATTEST:

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CARROLL L. COUCH, CITY CLERK

SEAL: