



105 E. Center Street  
Sikeston, MO 63801  
573-471-2512  
www.Sikeston.org

TENTATIVE AGENDA  
REORGANIZATIONAL MEETING  
SIKESTON CITY HALL  
105 E. CENTER STREET

Monday, April 19, 2021  
4:45 P.M.

- I. CALL TO ORDER
- II. RECORD OF ATTENDANCE
- III. ADJOURNMENT INTO EXECUTIVE SESSION – STARTS AT 4:45 P.M.  
Property (RSMo 610.021(2))
- IV. ADJOURNMENT OUT OF EXECUTIVE SESSION
- V. OPENING PRAYER
- VI. PLEDGE OF ALLEGIANCE
- VII. COUNCIL REORGANIZATION - STARTS AT 5:00 P.M.
  - A. Presentation & Acceptance of Verification Board Results for Election of Mayor, Ward 2 and Ward 3 Council Representatives
  - B. Oath of Office Ceremony - Mayor, Ward 2 and Ward 3 Council Representatives
  - C. Nomination and Election of Mayor Pro Tem
  - D. Oath of Office Ceremony of Mayor Pro Tem
  - E. Nomination and Election of Council Representatives to Professional Consulting Committee
  - F. Nomination and Election of Council Representative to Liquor License Review Board
  - G. Nomination and Election of Council Representatives to the Planning and Zoning Commission
  - H. Nomination and Election of Council Representatives to the BMU Board of Commissioners
  - I. Nomination and Election of Council Representative to Library Board of Trustees
  - J. Nomination and Election of Council Representative to Housing Authority Board of Commissioners
  - K. Nomination and Election of Council Representative to LCRA Commission
  - L. Nomination and Election of Council Representative to Park Board
  - M. Nomination and Election of Council Representative to DPS Advisory Board
  - N. Nomination and Election of Council Representative to Tourism Advisory Board
  - O. Nomination and Election of Council Representative to Stormwater Management Board
  - P. Nomination and Election of Council Representative to Friends of PAWS Animal Shelter Advisory Board
  - Q. Nomination and Election of Council Representative to Capital Improvements Plan Committee
  - R. Other Items As May Be Determined During the Course of the Meeting
- VIII. ADJOURNMENT

Dated this 14<sup>th</sup> day of April 2021

Rhonda Council

Rhonda Council, City Clerk

# **Council Letter**

---

Council Letter: 21-04-19

Originating Department: City Clerk

Subject: Presentation & Acceptance of April 6, 2021 Election Results

To the Mayor and City Council:

Attachments:  
None

Action Options:

1. Formally accept Scott & New Madrid County Election Results
2. Other action as may be deemed appropriate

Background:  
The City Clerk will present to Council the Scott and New Madrid County April 6, 2021 Election results as compiled by each county's Verification Board. Council will be asked to formally accept these results.

# **Council Letter**

---

Council Letter: 21-04-19

Originating Department: City Clerk

Subject: Oath of Office Ceremony

To the Mayor and City Council:

Attachments:  
None

Action Options:  
None required

Background:

Before entering upon the duties of the office, every elective and appointive officer of the City and its Boards, including all members of boards and commissions and such other employees as prescribed by Ordinance, shall take, subscribe, and file with the City Clerk an oath or affirmation that they possess all the qualifications prescribed by this Charter for said office, will support the Constitution and laws of the United States and of the State of Missouri, and the Charter and Ordinances of the City of Sikeston, and will faithfully perform and discharge the duties of the office.

(Sikeston City Charter, Section 5.3)

# **Council Letter**

---

Council Letter: 21-04-19

Originating Department: Department of Governmental Services

Subject: Nomination and Election of Mayor Pro Tempore

To the Mayor and City Council:

Attachments:

None

Action Options:

1. Nominate and elect Council representative to serve as Mayor Pro Tem
2. Other action as may be deemed appropriate

Background:

Per Article III, Section 3.6(c) of the Sikeston City Charter, the Mayor Pro Tempore shall assume the mayor's position upon the mayor's absence or inability to serve. The Mayor Pro Tempore is elected by the City Council from within its current members.

Prior Council appointment to position of Mayor Pro Tem:

2020-2021 – Brandon Sparks  
2019-2020 – Karen Evans  
2018-2019 – Brian Self

Staff requests the nomination and election of a Mayor Pro Tem.

# **Council Letter**

---

Council Letter: 21-04-19

Originating Department: City Clerk

Subject: Oath of Office – Mayor Pro Tempore

To the Mayor and City Council:

Attachments:  
None

Action Options:  
None required

Background:

Before entering upon the duties of the office, every elective and appointive officer of the City and its Boards, including all members of boards and commissions and such other employees as prescribed by Ordinance, shall take, subscribe, and file with the City Clerk an oath or affirmation that they possess all the qualifications prescribed by this Charter for said office, will support the Constitution and laws of the United States and of the State of Missouri, and the Charter and Ordinances of the City of Sikeston, and will faithfully perform and discharge the duties of the office.

(Sikeston City Charter, Section 5.3)

# Council Letter

---

Council Letter: 21-04-19

Originating Department: Department of Governmental Services

Subject: Nomination and Election of Professional Consulting Committee

To the Mayor and City Council:

Attachments:

None

Action Options:

1. Nominate and elect three Council members to serve on Professional Consulting Committee.
2. Other action as may be deemed appropriate

Background:

Chapter 140 of the Municipal Code establishes a Professional Consulting Committee consisting of three City Council members that reviews and makes recommendation on the award of all professional services contracts when the fees for these services exceed \$10,000.

Professional services are defined as those services performed by and within the scope of the practice of accountants, architects, engineers, municipal planners, land surveyors, managerial consultants, attorneys and other independent services of like professional nature which may or may not be licensed and regulated by the State.

The following Council members have served in this capacity:

2020-2021: Brian Self, Brandon Sparks and Ryan Merideth

2019-2020: Brian Self, Brandon Sparks and Ryan Merideth

2018-2019: Jon Gilmore, Karen Evans and Gerald Settles

Staff requests the appointment of a Professional Consulting Committee to serve during the 2021-2022 term.

# **Council Letter**

---

Council Letter: 21-04-19

Originating Department: Department of Governmental Services

Subject: Council Appointment to Liquor License Review Board

To the Mayor and City Council:

Attachments:

None

Action Options:

1. Make appointment to Liquor License Review Board
2. Other action as may be deemed appropriate

Background:

The Liquor License Review Board created by Municipal Code Section 600.089, adopted in July 2014, hears and rules on appeals to the City Manager's suspension or revocation of a City liquor license.

The following Council members have served in this capacity:

2020-2021: Ryan Merideth  
2019-2020: Ryan Merideth  
2018-2019: Ryan Merideth

Council action is requested to fill this position.

# Council Letter

---

Council Letter: 21-04-19

Originating Department: Department of Governmental Services

To the Mayor and City Council:

Subject: Selection of Planning & Zoning Commission Representatives

Attachments:  
None

Action Options:

- A. Confirm Mayor's service on Commission or name designee;
- B. Appoint member to serve as Council representative on Commission; or
- C. Other action as may be deemed appropriate

Background:

Municipal Code Chapter 130.1310 establishes an eleven-member Planning & Zoning Commission. This number includes the Mayor or his designee, and one other member of Council. The Planning & Zoning Commission is an advisory body charged with making recommendations on City's physical development, land use, general location of streets, public grounds and utilities. It also makes recommendation to Council on all zoning issues and subdivision development. The Planning & Zoning Commission meets as needed on the second Tuesday of the month at 4 PM.

Council members who have served on the Planning & Zoning Commission are as follows:

2020-2021: Brandon Sparks (Mayor's rep) and Brian Self  
2019-2020: Brandon Sparks (Mayor's rep) and Brian Self  
2018-2019: Jon Gilmore (Mayor's rep) and Brian Self

Staff requests:

1. The Mayor confirms his intention of serving on the Planning & Zoning Commission. If not, Council will appoint a member to serve in his stead.
2. Council appoints a representative, from their members, to serve on the Commission.



# **Council Letter**

---

Council Letter: 21-04-19

Originating Department: Department of Governmental Services

Subject: Nomination and Election of Ex Officio Representative to the Board of Municipal Utilities Commission

To the Mayor and City Council:

Attachments:  
None

Action Options:

1. Nominate and elect Council representative to serve as ex-officio member of the Board of Municipal Utilities Commission
2. Other action as may be deemed appropriate

Background:

Municipal Code Section 130.250 establishes an ex officio position on the BMU Board of Commissioners for a City Council representative. This position may be filled by the Mayor, Mayor Pro Tem, any Council Member, or the City Manager. The Commission provides general oversight over BMU operations which include the development, production, purchase and distribution of electricity and water, and operation of the City's sanitary sewer system. The Commission meets at 4:30 PM on the second Tuesday of each month.

Councilmembers who have served in this capacity include:

2020-2021: Gerald Settles  
2019-2020: Gerald Settles  
2018-2019: Gerald Settles

Staff requests action taken on this appointment.

# **Council Letter**

---

Council Letter: 21-04-19

Originating Department: Department of Governmental Services

Subject: Appointment of Council Representative to the Library Board of Trustees

To the Mayor and City Council:

Attachments:

None

Action Options:

1. Appoint ex-officio Council representative to the Library Board of Trustees
2. Other action as may be deemed appropriate

Background:

Municipal Code Section 130.590 establishes the Sikeston Library Board of Trustees, which consists of nine citizen members. This group is charged with general oversight of all municipal library operations. The Board meets on the first Monday of each month at 4:30 PM.

Council representation on the Board of Trustees follows:

2020-2021: Karen Evans

2019-2020: Karen Evans

2018-2019: Karen Evans

Staff requests appointment of a Council representative to the Library Board of Trustees.

## Council Letter

---

Council Letter: 21-04-19

Originating Department: Department of Governmental Services

Subject: Council Appointment to Sikeston Housing Authority Board

To the Mayor and City Council:

Attachments:

None

Action Options:

1. Council appointment of non-voting representative to the Housing Authority Board of Commissioners
2. Other action as may be deemed appropriate

Background:

Municipal Code Section 130.550 establishes the Sikeston Housing Authority's 5-member Board of Commissioners who is responsible for the management and operation of the Housing Authority. Council appoints an ex-officio member to attend Commission meetings held at noon on the second Tuesday of each month.

Past Council representation on the Commission follows:

2020-2021: Onethia Williams  
2019-2020: Onethia Williams  
2018-2019: Mary White-Ross

Staff requests an appointment for Council's continued ex-officio representation on the Sikeston Housing Authority Board of Commissioners.

## Council Letter

---

Council Letter: 21-04-19

Originating Department: Department of Governmental Services

Subject: Council Appointment to Land Clearance Redevelopment Authority Commission

To the Mayor and City Council:

Attachments:

None

Action Options:

1. Make Council appointment of non-voting representative to the LCRA Commission
2. Other action as may be deemed appropriate

Background:

Municipal Code Section 130.1160 establishes the Land Clearance Redevelopment Authority Commission, which consists of five citizen members charged with redevelopment of areas identified in the City's redevelopment plan. The Commission meets on the third Monday of each month at 11:30 AM.

Council members who have served as an ex-officio representative include:

2020-2021: Mayor Steven Burch  
2019-2020: Mayor Steven Burch  
2018-2019: Mary White-Ross

Staff requests an appointment to the LCRA Commission.

# Council Letter

---

Council Letter: 21-04-19

Originating Department: Department of Governmental Services

Subject: Council Appointment to Park Board

To the Mayor and City Council:

Attachments:

None

Action Options:

1. Council appointment of non-voting representative to the Park Board;
2. Other action as may be deemed appropriate

Background:

Municipal Code Section 130.500 establishes the Sikeston Park Board whose nine (9) citizen members are charged with the development of short and long range plans for the provision of park and recreational facilities, and making recommendation on policies and procedures associated with park operations and facility use. The Board meets at 5:15 PM on the second Monday of each month at the Clinton Building.

Council members who have served in this capacity include:

2020-2021: Brian Self

2019-2020: Brian Self

2018-2019: Brian Self

Staff requests the appointment of a non-voting Council representative to the Park Board.

# Council Letter

---

Council Letter: 21-04-19

Originating Department: Department of Governmental Services

Subject: Council Appointment to Public Safety Advisory Board

To the Mayor and City Council:

Attachments:

None

Action Options:

1. Make Council appointment to Public Safety Advisory Board
2. Other action as may be deemed appropriate

Background:

Municipal Code Section 130.800 establishes the Public Safety Advisory Board, consisting of eight citizens, a Council member and the Director of Public Safety (a non-voting member). The Board may recommend to the City Manager such administrative actions and to the City Council such legislative actions as believed necessary to increase the effectiveness of the Public Safety Department. The Board shall recommend such programs as believed necessary to enhance the public cooperation and acceptance of the Public Safety Department. It meets at 6 PM, bi-monthly at DPS HDQ.

Council members who have served on this board include:

2020-2021: Karen Evans  
2019-2020: Karen Evans  
2018-2019: Karen Evans

Staff requests a Council appointment to the DPS Advisory Board.

## Council Letter

---

Council Letter: 21-04-19

Originating Department: Department of Governmental Services

To the Mayor and City Council:

Subject: Appointments to Tourism Advisory Board

Attachments:  
None

Action Options:

1. Appoint two Council Representatives to Tourism Advisory Board
2. Other action as may be deemed appropriate

Background:

City Code 130.870 establishes the Tourism Advisory Board. Consisting of seven members, two of which are Council members, it is charged with providing advice and recommendation on tourism marketing. This Board meets at 8:00 AM on the last Tuesday of every other month in the Sikeston Regional Chamber's Conference Room.

Council members serving on this board include:

2020-2021: Ryan Merideth and Onethia Williams  
2019-2020: Ryan Merideth and Onethia Williams  
2018-2019: Ryan Merideth and Brian Self

Staff is seeking two Council appointments.

## Council Letter

---

Council Letter: 21-04-19

Originating Department: Department of Governmental Services

Subject: Council Appointment to Stormwater Management Board

To the Mayor and City Council:

Attachments:

None

Action Options:

1. Council appointment of representative to the Stormwater Management Board
2. Other action as may be deemed appropriate

Background:

The Stormwater Management Board meets on an as-needed basis to consider actions for municipal compliance with DNR Stormwater Management Regulations and to design/implement on-going public education campaigns. It is composed of a Council representative, members of all City Departments and a representative from the BMU.

Council members who have served on this board include:

2020-2021: Gerald Settles

2019-2020: Gerald Settles

2018-2019: Gerald Settles

Staff requests an appointment this board.



# Council Letter

---

Council Letter: 21-04-19

Originating Department: Department of Governmental Services

Subject: Council Appointment to Friends of the PAWS Advisory Board

To the Mayor and City Council:

Attachments:

None

Action Options:

1. Council appointment of representative to the PAWS Advisory Board
2. Other action as may be deemed appropriate

Background:

The Friends of the PAWS Advisory Board, formed in June of 2017, meets on an as-needed basis to raise community support and interest in the care and well-being of animals. In addition to the seven appointees, a City Council liaison, the PAWS Director and other members of City Staff will also serve in a non-voting capacity.

Council members who have served on this board:

2020-2021: Karen Evans

2019-2020: Karen Evans

2018-2019: Karen Evans

Staff requests an appointment this board.

# **Council Letter**

---

Council Letter: 21-04-19

Originating Department: Department of Governmental Services

Subject: Council Appointment to Capital Improvements Plan Evaluation Committee

To the Mayor and City Council:

Attachments:

None

Action Options:

1. Council appointment to Capital Improvements Plan Evaluation Committee
2. Other action as may be deemed appropriate

Background:

In December 2014 the Capital Improvements Plan Evaluation Committee was created. It consists of the City Manager, staff executive team, and a member of City Council. The Committee's purpose is to evaluate and rank capital project submissions. Project rankings will be communicated in the City's Annual Capital Plan (submitted to Council each December), and are used to determine capital purchase priorities and future funding requirements.

Council member(s) who have served in this position include:

2020-2021: Gerald Settles

2019-2020: Gerald Settles

2018-2019: Gerald Settles

Staff requests a Council appointment be made to this committee.