



LIQUOR LICENSE APPLICATION

I, the undersigned, do hereby apply to the City of Sikeston, for the license described below on the premises described below, for the purpose of inducing the City of Sikeston to issue me said license. I make the statements and answers hereinafter set out and understand and agree that if any statements or answers made herein are untrue, and the license herein applied for is granted, such license may be revoked by said City. I further affirm that I and all my employees are of good moral character and that if I, or any of my employees, shall violate the provisions of any ordinance of said City, or knowingly allow any other person to do so upon the licensed premises, that said City may revoke the license granted hereunder. Applicant further agrees that if the license is granted, inspection may be made in accordance with the law.

Please complete the following:

1. Applicant: _____
(If partnership see page 2, for a corporation see page 3.)

2. Applicant's Address: _____
Street/P.O. Box

City State Zip Code

3. Social Security Number or FEIN: _____

4. Date of Birth: _____ Phone Number: () _____

5. Missouri Tax Identification Number: _____

6. Position: _____ Owner _____ Manager _____ Managing Officer (Corporation)

7. Type of License(s) Sought: _____

8. Address/Location of Premises: _____

9. Name of Business: _____

10. Owner of Premises: _____

11. If applicant is not the owner of the premises then state the nature of applicant's interest in the premises: _____

A fully executed copy of the written lease must be attached or all owners must sign the application.

CORPORATION

PRESIDENT

Name: _____

Street Address: _____

City, State, & Zip Code: _____

VICE-PRESIDENT

Name: _____

Street Address: _____

City, State, & Zip Code: _____

SECRETARY

Name: _____

Street Address: _____

City, State, & Zip Code: _____

TREASURER

Name: _____

Street Address: _____

City, State, & Zip Code: _____

MISCELLANEOUS INFORMATION

A processing fee of fifteen dollars (\$15.00) must accompany this application, payable to the City of Sikeston.

Complete the attached Request for a Criminal Record Check. Return it, along with the application and a second check for ten dollars (\$10.00) made payable to the "State of Missouri, Criminal Record System" to City Treasurer, Karen Bailey.

The fee for your liquor license will be one and one-half (1 ½) times the amount charged by the State of Missouri.

Prior to your license being issued, a building inspection by the Code Enforcement Division is required. A business license application/building inspection form can be obtained from the Office of the City Collector or by calling 573-471-2511.

The City Treasurer will issue a letter of approval that will be forwarded to the Division of Liquor Control. Once you have obtained your State liquor license, bring it, or a copy, to the City Collector and when your building has passed inspection, your license(s) will be issued.

If you have any questions, contact City Treasurer Karen S. Bailey at 573-471-2511 or via e-mail at ksbailey@sikeston.org.

Please note: This application process is for the City of Sikeston, only. You must contact the Division of Liquor Control for a State License.

FOR OFFICE USE ONLY

Filed the ____ day of _____ 20_____, in the office of the City Treasurer.

Signature of city official: _____

Title of city official: _____

Filing fee received: _____ By: _____

Date approved: _____ By: _____

Date issued: _____ By: _____

License/receipt numbers: _____



**MISSOURI STATE HIGHWAY PATROL
REQUEST FOR CRIMINAL RECORD CHECK**

SHP-158K 08/07

PLEASE PRINT OR TYPE.

GENERAL INFORMATION

| | | | | |
|---|--|------------------------|--|----------|
| NAME | LAST | FIRST | MIDDLE | JR / SR |
| MAIDEN / ALIAS | LAST | FIRST | MIDDLE | JR / SR |
| SEX | DATE OF BIRTH (MM/DD/YYYY) | SOCIAL SECURITY NUMBER | RACE | |
| <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE | | | <input type="checkbox"/> BLACK <input type="checkbox"/> INDIAN <input type="checkbox"/> OTHER <input type="checkbox"/> WHITE <input type="checkbox"/> ASIAN | |
| ADDRESS | STREET - P.O. BOX | CITY | STATE | ZIP CODE |
| ENTITY TYPE | PURPOSE FOR REQUEST | | | |
| <input checked="" type="checkbox"/> STATE <input type="checkbox"/> FEDERAL | <input type="checkbox"/> EMPLOYMENT <input checked="" type="checkbox"/> LICENSING <input type="checkbox"/> VOLUNTEER <input type="checkbox"/> OTHER (specify) | | | |

TYPE OF RECORD CHECK - PROCESSING FEE - METHOD OF PAYMENT

(per Sections 43.527 and 43.530, RSMo.)

- | | |
|--|--|
| <input checked="" type="checkbox"/> \$10.00 NAME SEARCH Based on NAME, DATE OF BIRTH, AND SOCIAL SECURITY NUMBER. Response will be returned with all open records and records of conviction. | <input type="checkbox"/> \$20.00 FINGERPRINT SEARCH Based on APPLICANT FINGERPRINT CARD. Response will be returned with complete records to the individual or qualifying entity. |
|--|--|

Fee is payable either by check or money order (NO CASH) to "State of Missouri, Criminal Record System Fund."

MSHP / CENTRAL REPOSITORY RESPONSE



FORWARD TO - SEND REPLY TO

Please forward the request and fee to:

**Missouri State Highway Patrol
Criminal Records and Identification Division
Post Office Box 9500
Jefferson City, MO 65102**

SEND REPLY TO (Print or type your mailing label below.)

Telephone (include area code) (573) 475-3712

| |
|--|
| KAREN S. BAILEY, CITY TREASURER |
| 105 EAST CENTER STREET |
| SIKESTON, MISSOURI 63801 |

Criminal Records and Identification Division General Information

The Missouri Criminal Records Repository (MCRR), collects, maintains, and disseminates Criminal History Record Information (CHRI) as defined by 43.500 and 589.400 RSMo.

Criminal History Record Information is information collected by criminal justice agencies on individuals consisting of arrests, prosecution, a final disposition, correctional supervision, and release. All felony and serious misdemeanor arrests (referred to as reportable arrests) including offender registration information as defined under 589.400, RSMo, and all alcohol and drug related traffic offenses are reportable to the MCRR.

Criminal history records are designated as open or closed.

- Open records
 1. arrest record for 30 days following arrest.
 2. arrest record for which charges have been filed.
 3. court disposition of guilty.
 4. suspended imposition of sentence during probation period.
- Closed records
 1. arrest record after 30 days following arrest.
 2. nolle prossed.
 3. dismissed.
 4. found not guilty.
 5. suspended imposition of sentence after probation completed.
- Closed records are accessible to certain groups designated in section 610.120, RSMo.
 - MCRR will only release closed records to those noncriminal justice entities entitled to closed records, when the criminal record check is based on a fingerprint search which will assure the identity of the subject in question.
 - Any person can receive their own record, open and closed, by submission of fingerprints and required fee.

Any requester may receive open record information.

Closed records are accessible by the following, in accordance with 610.120 RSMo, with the submission of fingerprints and required fee.

FBI Record requests

- The FBI files are open to criminal justice agencies for the administration of criminal justice.
- The FBI has only open files in that if someone has the authority to receive the records, they receive all that is on file.
- The FBI allows access to their files to noncriminal justice agencies for certain purposes for a fee.
 - The purpose for the record check must be set forth in the federal regulations.
 - The state, from which the noncriminal justice request originates, must have a state statute specifying the entity has state authority to check the FBI files for the purpose specified.
 - Fingerprints must be submitted before the FBI will release their files to a noncriminal justice entity.
 - The result of the federal record search must terminate at a governmental agency and is not to be released to a private entity.
- All requests into the federal file from the state entities must come through and be stamped by MCRR.
- Effective 10-01-2007, Federal record checks for noncriminal justice entities are \$19.25 for licensing or employment checks and \$15.25 for volunteers to those covered care facilities.

PENALTY - A person who knowingly violates any provision of section 43.532, 43.540, 610.100, 610.105, 610.106, or 610.120 is guilty of a class A misdemeanor.