



105 E. Center Street
Sikeston, MO 63801
573-471-2512
www.Sikeston.org

**Invitation to Bid
Core Switch & Network Infrastructure Upgrade
#18-49**

**Issued: May 25, 2018
Due Date: 1:30 P.M., June 08, 2018**

To Whom It May Concern:

The City of Sikeston is seeking bids for the purchase of Core Switching and Network Equipment to complete upgrades for the City of Sikeston's primary datacenter. Questions regarding this request for proposal should be directed to Sam Villagrana, Network Administrator, City of Sikeston at 573-475-3704 or svillagrana@sikeston.org.

The Office of City Clerk, 105 E. Center St., Sikeston, MO 63801, will accept proposals for these services until 1:30 P.M., June 08, 2018.

Sincerely,

Sam Villagrana
Network Administrator

Enclosures

**Invitation to Bid
RFP # 18-49, Core Switch & Network Infrastructure Upgrade**

GENERAL RULES AND CONDITIONS

- I. Proposals submitted in response to this request must carry the signature of the vendor. By signing, the respondent acknowledges his full knowledge of, and agreement with the general specifications, conditions and requirements of this request.
- II Any act or acts of misrepresentation, collusion or offers of kickback by a vendor will be a basis for disqualification of any proposal submitted. In the event the City enters into an agreement or contract with a vendor who is found to have misrepresented material facts, participated in collusion or offerings of kickbacks, and such conduct is discovered after the execution of an agreement or contract, the City may cancel the agreement or contract without incurring liability, penalty or damages.
- III All inquiries, whether written or oral, shall be submitted within the time limitations specified in the request. All information provided by the City shall be by Request for Proposal and written addenda thereto, which shall be subscribed by the Sam Villagrana, Sikeston Network Administrator. No other information, provided by others, shall be anything more than informal information and shall not be binding upon the City, nor shall it furnish a basis for legal action by any vendor or prospective vendor against the City.
- IV Responses received later than the time and date specified in the request will not be considered. Amendments to, or withdrawals of proposals received later than the time and date specified as the bid opening will not be operative.
- V The City of Sikeston reserves the right to accept or reject any and all responses as deemed, in its sole discretion, to be in the best interest of the City. The City reserves the right to reject any proposal if the vendor is delinquent in the payment of any taxes, fees or licenses owed to the City. In the event a vendor is delinquent in any payment to the City, the City may offset the delinquent amount due against sums owed the vendor.
- VI The City of Sikeston may make such investigation as deemed necessary to determine the ability of the vendor to discharge the agreement or contract. The vendor shall furnish the City with all such information and data as may be required for that purpose. The City reserves the right to reject any bid or proposal if the vendor fails to satisfactorily convince the City that he is properly qualified to carry out the obligations of the agreement or contract, and to satisfactorily complete the work called for herein.

- VII The City of Sikeston is exempt from all federal and state excise, sales and use taxes.
- VIII The services provided must comply with all applicable laws of the Federal Government and the State of Missouri.
- IX The successful vendor must be fully licensed and bonded, as may be required, by the City of Sikeston and State of Missouri.
- X The City may withhold acceptance of, or reject any equipment, which, upon examination, is found not to meet the specifications' requirements.
- XI Proposals must be submitted in writing, and include executed non-kickback and non-collusion agreements on the forms provided with this request for proposal. **Failure to submit these fully executed agreements will result in the rejection of the vendor's proposal.**

SPECIFICATIONS

1.1

This RFP is to solicit proposals from vendors who can provide core switching and network equipment to complete upgrades for the City of Sikeston primary datacenter. The equipment will include two (2) core fiber aggregation switches and warranty on those devices as well as twelve (12) 48-port PoE+ layer 2 switches for access switching. Bidders will need to include any necessary cabling and fiber transceivers required to communicate with the City of Sikeston’s current network. This is an equipment only bid and the City of Sikeston will give preference to Cisco solutions.

1.2

Core switching must support 48 ports 10gb SFP+ and 6 ports 40gb QSFP+ and be fully manageable with full Layer 3 capabilities. A minimum 12 months 24x7x4hr manufacturer hardware warranty required on all bids. Access switches must be a minimum layer 2 with 48 ports GigE PoE+ and 4x10GbE SFP+ uplink per switch and fully stackable. A minimum of 12 months next business day manufacturer warranty required for access switching. Vendors can provide manufacturer specification/data sheets for proposed hardware. All equipment and hardware supplied must be new. No refurbished or remanufactured bids will be considered.

1.3

Bids shall include equipment delivery fees, and shall be priced F.O.B. Sikeston. The equipment shall be delivered between the 8 AM and 5 PM to Sikeston City Hall, 105 E. Center Street, Sikeston, Missouri 63801.

1.4

Delivery shall be within 30 days from the bid award date **unless otherwise indicated on the Bidder Return Sheet.**

EQUIPMENT TO BE BID

Item	Equal or Better Than	Quantity
Core Switching	Nexus 9300	2
Access Switching	Cisco 3850 or Meraki MS225	12

Sealed bids will be accepted at the Office of the City Clerk, City of Sikeston, 105 E. Center Street, Sikeston, MO 63801 by until 1:30 P.M. (CDST) Friday, June 08, 2018.

Questions regarding this proposal should be directed to Sam Villagrana, IT Administrator, City of Sikeston, 105 E. Center St., Sikeston, MO 63801, 573-475-3704 or svillagrana@sikeston.org.

BID RETURN SHEET
RFP #18-49 – PURCHASE OF CORE SWITCH & NETWORK INFRASTRUCTURE UPGRADE

QUANTITY	ITEM	UNIT PRICE	TOTAL PRICE
2	Core Switching		
<i>BRAND, MODEL BEING OFFERED:</i>			
12	Access Switching		
<i>BRAND, MODEL BEING OFFERED:</i>			
TOTAL COST, ALL HARDWARE			

Written exceptions to these bid specifications must be attached to this bid return sheet.

Bid submitted by:

Company Name:

Address:

Phone Number:

Email Address:

Company Representative:

Signature

Date

Printed Name: _____

Bidder's signature MUST appear on this form and accompany the vendor's proposal. Signature of bidder indicates he/she understands and will comply with the terms and conditions set forth within.

This form must be notarized and returned with vendor's proposal.

**CITY OF SIKESTON
Non-Kickback and Non-Collusion Affidavit**

I, being of lawful age and a duly authorized agent for _____, regarding the attached bid, proposal, or contract with the City of Sikeston, Missouri for _____, do hereby swear/affirm that this affidavit is true and correct.

Furthermore, I swear/affirm that neither I, nor the firm, company or corporation, or any other employer for whom I am an authorized agent in this matter, has been a party to any collusion, among bidders or other competitors in restraint of freedom of competition by causing or contributing to cause anyone to refrain from bidding, or by being a party to any agreement or understanding among or between any persons, firms, or corporations to bid at a fixed or determinable price.

Furthermore, I swear/affirm that neither I, nor the firm, company or corporation, or any other employer for whom I am an authorized agent have been a party to any collusion with any city official or employee of the City of Sikeston as to quantity, quality, or price in this prospective bid, contract or proposal; or any other terms of said undertaking; nor have I or we been a party to any discussion between other competitors and any official of the City of Sikeston concerning the exchange of money or other things of value for special consideration in the letting of this bid, proposal or contract.

I do hereby swear/affirm that the work, contractual undertaking, services or materials as described by this invoice or other billing claim has been delivered, completed, or supplied in accordance with the specifications, orders, bids, requests, or contract furnished and executed by the City of Sikeston, Missouri for the above mentioned bid. Furthermore, no consideration, either directly or indirectly, has or will be made to any elected official, officer or employee of the City of Sikeston or any other person, firm or corporation to obtain payment of the claim or to procure the contract or purchase order pursuant to which this claim is made.

Bidder's Signature

Printed Name

Title

