

CITY OF SKESTON
INVITATION FOR BID
GENERAL REQUIREMENTS

Date Issued: July 9, 2018
Bid Number: 19-11

The City of Skeston is soliciting bids for one zero turn commercial lawn sprayer. The sealed bids will be subject to the terms and conditions listed below and any special conditions set forth therein. The sealed bids will be received at the Office of the City Clerk, 105 E. Center Street, Skeston, Missouri 63801, **until 1:30 p.m. CST Wednesday, August 1, 2018.**

GENERAL TERMS AND CONDITIONS FOR THE INVITATION FOR BID

1. **Bidder must use the attached Bid Return Sheet for submission of bids.**
Return Sheet must be signed and notarized. Retain One (1) copy of the bid form for your files. Bidder must use the attached specifications in preparing the bid. By signing, the bidder acknowledges his full knowledge of, and agreement with the general specifications, conditions and requirements of this request for proposal.
2. The following items must be returned and included with the sealed bid:
 - signed and notarized bid return sheet
 - signed and notarized Non-Kickback and Non-Collusion Affidavit

Bids not containing both items listed above will be deemed unresponsive, will not be read, and will be returned to the bidder.

3. Any act or acts of misrepresentation, collusion or offers of kickback by a vendor will be a basis for disqualification of any proposal submitted. In the event the City enters into an agreement or contract with a vendor who is found to have misrepresented material facts, participated in collusion or offerings of kickbacks, and such conduct is discovered after the execution of an agreement or contract, the City may cancel the agreement or contract without incurring liability, penalty or damages.
4. Any explanation desired by the bidder regarding the meaning or interpretation of the specifications listed in the Invitation for Bid must be submitted to Dustin Care, Director of Parks and Recreation, 501 Campanella, Skeston, Missouri 63801; (573) 475-3775. All inquiries, whether written or oral, shall be submitted within the time limitations specified in the request for proposal.
5. The City of Skeston is exempt from all federal and state excise, sales and use taxes.
6. It is the responsibility of the bidder to deliver his bid on or before the date and time of the bid closing. Bidders must not count on a notary public being available at City Hall. All documents requiring notarization must be notarized by the bid deadline. Otherwise they are incomplete. Amendments to, or withdrawals of

proposals received later than the time and date specified as the bid opening will not be operative. Bids received later than the deadline or incomplete bids will be rejected and returned unopened.

7. The City of Sikeston reserves the right to accept or reject any and all proposals, as deemed, in its sole discretion, to be in the best interest of the City. The City reserves the right to reject any proposal if the vendor is delinquent in the payment of any taxes, fees or licenses owed to the City. In the event a vendor is delinquent in any payment to the City, the City may offset the delinquent amount due against sums owed the vendor.
8. The City of Sikeston may make such investigation as deemed necessary to determine the ability of the vendor to discharge the agreement or contract. The vendor shall furnish the City with all such information and data as may be required for that purpose. The City reserves the right to reject any bid if the vendor fails to satisfactorily convince the City that he is properly qualified to carry out the obligations of the agreement or contract, and to satisfactorily complete the work called for herein.
9. When determining the successful vendor, the City reserves the right to apply up to a five percent (5%) local vendor preference for goods and services provided by vendors located within the City Limits of Sikeston.

Bidders are advised the City of Sikeston has a local vendor preference purchasing policy in the following bid amounts:

\$ 0.01 - \$ 10,000	5%
\$10,001 - \$100,000	2%
\$100,001+	1%

10. The City of Sikeston reserves the right, in its sole discretion, to accept the lowest and best bid.
11. The successful bidder shall provide all indemnification and hold harmless agreement to the City of Sikeston.
12. Place the following on the outside of your sealed bid: **Bid #19-11 and Company Name**.
13. The successful bidder shall provide all warranty information on the product or service bid.

Sincerely,

Dustin Care
Director of Parks and Recreation
City of Sikeston

SPECIFICATIONS

Bid #19-11, Zero Turn Commercial Lawn Sprayer Bid

I. General Specifications

Bidder shall bid a Z Spray brand Z-Max model sprayer to meet the following specifications:

A. Fertilizer System

- a. 220 lb. hydraulic driven granular hopper
- b. Variable spread widths (3' to 25')
- c. Cable operated Side Deflector Shield
- d. (2) 50 lb. fertilizer trays

B. Spray System

- a. (2) 30 gallon spray tanks
- b. 10 in spray width
- c. 75' hose reel
- d. Interchangeable nozzle tips (8 AVI Tip Options)
- e. 5.0 GPM Liquid Pump with constant bypass agitation
- f. 3 section breakaway boom

C. Additional Features

- a. Speedometer and pressure gauge
- b. 16 HP Commercial V-Twin Cylinder Engine
- c. Locking Caster System with suspension
- d. Zero Turn Steering
- e. Fuel Capacity: 5 gallons

D. Dimensions

- a. 52" W x 73"L x 50"H
- b. 16" Front & 20" Rear Tires
 - i. (10.5" rear tire width)

E. Additional Options

- a. Foam Marker

